

ACTION SHEET - OVERVIEW AND SCRUTINY BOARD 21st January 2015

ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
Item 9 – Budget Scrutiny Report	Members consider the Medium Term Financial Plan 2015/16 – 2017/18	Clarification as to who was responsible for the maintenance of the Artrix building.	Executive Director, Finance and Resources.		
Outstanding Actions 15th December 2014					
Item 5 – Quarter 2 Finance Monitoring Report	Members considered the Quarter 2 report.	<ul style="list-style-type: none"> (a) Revenue budget – breakdown of capital projects, interest expected and actual. (b) Breakdown of the actual savings estimated at £29k. (c) An explanation of the reasons for the variance in expenditure for Customer Access and Financial Support. (d) Further information to be provided at a future meeting about the reduction in funding for customer services from Worcestershire County Council and the potential impact on demand for services in the district. 	<ul style="list-style-type: none"> (a) and (b) Executive Director Finance and Resources. (c) and (d) Head of Customer Access and Financial Support. 		<p>To be provide provided within 7 days of meeting (21/01/15). Information emailed to Members 28/01/15</p> <p>(c) and (d) Verbal update to be provided at Board meeting on 21/01/14 – written response provided and copy sent to Members 29/01/15.</p>

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ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
Outstanding Actions 17th November 2014					
Item 5 – Quarter 2 Write Off of Debts Report	Members considered the Quarter 2 report.	(a) The allocation of recovered debt from previous years (for example collected in 2014 but was in respect of debt from 2004). (b) Whether bailiff charges were included within the amount recovered. (c) How regularly are payment plans for bad debts reviewed? (d) A breakdown of the Aged Debt Profit for sundry debts for 61-90 days. (e) Details of the Council Tax arrears which would show whether these refer to the same debtors' year on year.	Head of Customer Access and Financial Support/ Executive Director, Finance and Resources		All items to be included within the Quarter 3 Report.
Item 8 – Medium Term Financial Plan – 2015/16 to 2016/17	Members considered the Medium Term Financial Plan Report and update.	(a) Any increase in Business Rates. (b) Breakdown of income in respect of CCTV.			To be provided at 21/1/15 meeting. Information emailed to Members 28/01/15

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ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
Outstanding Actions 13th September 2014					
Item 5 – Overview of Budget	Members considered a report on the Medium Term Financial Plan 2015/16 – 2017/18.	(a) The amount of the Pension Deficit. (b) A list of services the Council provide on behalf of WCC – there cost and how much WCC pay BDC. (c) Details of statutory services and the cost together with details of non-statutory services we provide and their cost.	Financial Services Manager – email request 14/10/14	As soon as possible.	To be provided at 21/1/15 meeting. Information emailed to Members 28/01/15